**Draft Agenda for Kick-off meeting**

**Pretoria, South Africa**

**March 2-3rd, 2020**

**Desired Achievements for the Meeting**

By the end of the meeting, participants will have:

1. Learn details on the Fiscal Openness Accelerator (FOA) project
2. Understood clear expectations of IBP-GIFT's engagement on this project
3. Become excited for being one of the very few countries chosen for the pilots exercise
4. Introduced to planning process for public participation
5. Shared and learnt about existing participation practices
6. Set up ground work in terms of timeline, creation of advisory groups, working with consultants

Draft Agenda:

**Day 1:**

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| 9:00 - 9:30 | Welcome and Introductions |
| 9:30 – 10:00 | Ceremony to celebrate the signed MoUs |
| 10:00 – 10:25 | Session 1: Why are we here?  Details of the FAO project – Scope of Work; Terms of Reference and  role of Advisory Group; Timeline for achievement of Objectives |
| 10:25 – 10:50 | Session 2: Understanding Core Concepts of Participation in budgeting IBP GIFT vision; GIFT principles |
|  | **BREAK** |
| 11:00 – 11:20 | Session 3: Poster Session |
| 11:20 – 12:00  | Session 4: Planning for Public Participation  Guiding steps to designing participation mechanism |
| 12:00 – 12:20  | Session 5: Introduction to Social Audits |
| 12:20 – 13:00 | Session 6: Introduction to Deliberative Publics |
|  | **LUNCH** |
| 14:00 – 14:40 | Session 7: Introduction to Public Councils |
| 14:40 – 15:00 | Session 8: Participatory Budgeting Case Study |
| 15:00 – 15:30 | Session 9: Plenary Discussion – Unpacking core concepts of participation from the examples discussed |
|  | **BREAK** |
| 15:40 – 16:15 | Session 10: Scoping experience in the room  |
| 16:15 – 17:00 | Session 11: Mapping Objectives to Mechanisms |
| 17:00 – 17:30 | Feedback and wrap up |

**Day 2:**

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| 9:00 – 9:30 | Recap of Day 1, overview of Day 2 |
| 9:30 – 10:30 | Session 12: Plenary discussion - Assessing Fiscal Transparency Understanding tools to measure transparency;  |
| 10:30 – 11:30 | Session 13: Working Groups – understanding steps towards enhancing Fiscal  Transparency |
|  | **BREAK** |
| 11:40 – 12:00 | Q&A  |
| 12:00 – 13:00 | Session 14: Working Groups – what does good participation look like? |
|  | **LUNCH**  |
| 14:00 – 16:30 | Session 15: Drafting Action Plans per country |
| 16:30 – 17:00 | Closing and evaluations |